

PORT OF COLUMBIA
Regular Monthly Meeting Minutes
March 10, 2021

Chairman Earle Marvin opened the meeting at 3:30 pm

Present Via Zoom: Commissioners Earle Marvin, Sean Milligan, and Shawn Brown, Executive Director Jennie Dickinson, Port Office Manager Melody Shahan, Port Administrative Assistant Kelly Hinds, community member Betty Longen, and members of the press Michele Smith and Melissa Gemmell.

Marvin asked for any public comments: None at this time.

Minutes: Minutes from the February meeting were reviewed.

MOTION: Commissioner Brown moved to approve the minutes with two grammatical edits, and Commissioner Milligan seconded it. Motion carried unanimously.

Review Monthly Budget Report: Approximately \$12,000 in 2020 back taxes were received in February. Currently there are two tenants struggling to pay rent but Dickinson is not sure if evictions are allowed at this time due to the pandemic. She is checking with the Port's attorney. One tenant had received relief money but those funds have run out. Marina maintenance and improvement funds were used for window replacement at the Lyons Ferry Marina store and restaurant building.

Leases: One new lease was prepared this month for Wolther Family Farm for the commercial garden at Blue Mountain Station. Lease is ready at the Port office for commissioners' signatures.

Rock Hill Industrial Park: Small's Family Farm has moved out of the space at 6 Port Way and Dayton Electric has moved into the vacant space. Red Band Cellars has moved into their additional space recently vacated by Dayton Electric. The spring weather has uncovered potholes/wash boards around the industrial park and Jennie and Kelly are working on the project. The door at Jay's Garage has been fixed. The trim around the building at Cowboy Bullets, Industrial building #1 and the Port office are all in need of painting. There will be some trim that will be replaced, as it may be 25-30 years old.

Lyons's Ferry Marina: Business is already picking up at the marina. Long term stays are all booked for the summer. We are still working on annual reporting. Some staff members from last year are coming back and a workcamp couple is planning to help with the maintenance and in the store.

Blue Mountain Station: Commercial Kitchen use remains high. The most recent new user is a chef who plans to make summer sausages and take-out meals. Kitchen door lock is not working so Kelly is working on replacing it with a code lock instead so there aren't so many keys floating around. Tasting rooms are reopening. Cedar Rain is planning a soft opening this weekend. Red Band Cellars will be opening their tasting room soon. Bard and Bee Meadery has not yet confirmed tasting room hours. We are working to coordinate the tasting rooms to be open similar hours and will promote soon.

CWW Railroad: Jennie is still holding discussions with shippers on current and future plans. Seneca says shipping is going well for them, and they plan to ship about 70 cars this year. Jennie is looking into a complaint from the city about railroad ties stored along the rail line.

Community Economic Report No questions regarding report sent out.

Discuss Snake River Dams: The Port of Whitman drafted another letter regarding removal of the dams. The Port already passed a resolution in support of keeping the dams, so commissioners don't think any additional action is needed. Sean Milligan recused himself from all discussion on the topic.

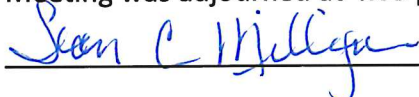
Touchet Valley Trail: Commissioners have the draft 30% design drawings for review and will submit their feedback to Jennie by March 31st. After discussion on possible dates and times, the public information meeting was set for April 26th at 5:30pm via Zoom. Drawings and some meeting materials will be posted on the Port's website and public comments can be submitted on the website before, during and after the public information meeting.

Broadband: Jennie received a quote for service to the Port office from JNet, a company that works with NoaNet to provide internet services to government entities. The quote showed that they can provide 100MB internet service plus Voice Over Internet Protocol (VOIP) for less than \$200 a month compared with our current CenturyLink service that provides barely 10MB service for over \$300 a month. All new phones will need to be ordered to handle the VOIP. Jennie has submitted a grant application to Sherwood Trust and will submit applications to up to 25 more entities to find funds for design and engineering, which can be used as matching funds, for the community broadband project.

Approval of vouchers: Vouchers in the amount of \$55,824.59 were presented for approval.

10999	Jennifer S Dickinson	43.30	11016	LEAF	201.73
11000	Incidental Fund	95.85	11017	MBG Cleaning Services	1,210.00
11001	Banner Bank - 1585	3,205.27	11018	National Pen	279.56
11002	Banner Bank - 1593	1,475.05	11019	Orkin	402.96
11003	Banner Bank - GO Bond - 3946	2,380.98	11020	Overhead Door Co. of Walla Walla, Inc.	1,229.35
11004	Banner Bank IB#2 - 1189	4,216.67	11021	Pacific Power	1,727.69
11005	Banner Bank BMS #2 Bond - 9342	2,440.84	11022	Perfection Glass	9,512.10
11006	Basin Disposal Inc	36.26	11023	Precision Garage Doors	219.85
11007	Basin Disposal of Walla Walla	116.79	11024	Quality Signs	843.63
11008	Cardmember Service	3,110.50	11025	Senske	774.17
11009	CenturyLink	324.82	11026	Sun Pest Management	63.84
11010	City Lumber	5.41	11027	Total Office Concepts	13.53
11011	City of Dayton	1,560.70	11028	Touchet Valley Landscapes	3,836.47
11012	Dayton Chamber of Commerce	300.00	11029	US Linen & Uniform	117.22
11013	Dayton Chronicle	268.15	11030	Waitsburg Times	90.00
11014	Dayton Mercantile	8.60	11031	Brewer's Bookkeeping & Payroll Services	1,200.00
11015	Dingle's of Dayton	30.58			

Meeting was adjourned at 4:03 pm.



Sean Milligan, Secretary