

**Port of Columbia**  
Regular Monthly Meeting Minutes  
March 9, 2022

Chair Crowe opened the meeting at 5:00pm

**Present:** Commissioners Genie Crowe, Seth Bryan and Johnny Watts, Executive Director Jennie Dickinson, Port Office Manager Melody Shahan, Bette Lou Crothers, Belinda Larsen, Gerry Kaiser, Peter Paolino, Cara Watts Tyler Hutchison, Nicholas DePaulo, Seth Murdock, Vicky Beckmeyer, Kraig Horlacher, David Harvey, Melissa Bryan, Anne Walsh, and Karen Paolino

**Present via Zoom:** Lynda Swanson, Lacy Nichols, Vicki Zoller, Ken Graham, Amy Rosenberg, Elise Severe, Anne Marie Zell-Schwerin, Mary Campbell, Martha Lanman, William Eaton, Paula Murdock, Dale Slack, Dain Nysoe, Kari Dingman, Kris Takemura, Catherine Veninga, Laura Prado, Betty Longen, Carol Anderson, Hannah Hulse, Fred Crowe, Eiledon McClellan, John McLean, Melanie Mings, Shane McGuire, Rachel Elfenbein, Scott Hudson, Lauren Parsons, Alicia Walker, Lydia Caudill, Jesse Yost, Kelly Hinds, Patti Jo Amerein, Paul Ihle, Tabitha Haney, Barbara, Malea Saul, Joy Smith, Heather, Bill Warren, Molly Weatherill-Tate, Ashley Strickland, Shane Laib, Amanda Dross, Michael Haight, Michelle Jenkins, Desirae Lockard, Melissa Weatherford, Guy Strot, Norman Roff, Julie, Shellie McLeod, David Elkins, Daniel Andrews and Jake Schuler.  
Members of the press Waitsburg Times, Dayton Chronicle and Beka Compton.

Chair Crowe asked for any public comments. Dickinson read letters from Chuck Amerein and JL Goldsmith. Seth Murdock, Dave Harvey, Dale Slack, Vicki Zoller, Amy Rosenberg, Nick DePaulo, Hannah Hulse and Betty Longen spoke regarding childcare.

**Approval of Minutes:** Minutes from the February minutes were reviewed.

**MOTION:** Commissioner Watts moved to approve the minutes with corrections. Commissioner Bryan seconded. Motion carried unanimously.

**Review Monthly Budget Report & Approve Vouchers:** The budget report was discussed. Commissioner Bryan questioned an item regarding trail design. Dickinson said it was listed on the wrong line and she will have the bookkeeper correct it.

**Leases:** An extension for RAD Driving School at 1 Port Way, for one year was approved. A residential lease for Steve Riggin at 36543 Highway 12 in Dayton, including a 10% increase, was approved.

**Election Expenses:** Dickinson shared a table showing past expenses and how the rates changed. According to the County Auditor one of the reasons for the rate change was due to new laws that have taken effect. Commissioner Watts questioned if the Port had to pay for reprinted voter's pamphlets during the primary election. Dickinson will inquire about it. The next election will be in 2023.

**Commissioners Emails:** All Commissioners agreed to have their emails listed on the Port's website.

Policy updates for Democratic Rules of Order will take effect later in the year.

**Rock Hill Industrial Park:** A burst pipe at Dayton Tractor & Machine was fixed. A key pad lock was installed at Cameron Co-working. Fred Gritman purchased Touchet Valley Landscape and replied to the RFP for landscaping. The Port will need to contract separately for spray services.

**Lyons Ferry Marina:** The marina is open and ready for the season. Dickinson received a draft of the RV pull thru site drawings but has not reviewed them yet.

**Blue Mountain Station:** Recently a person gained access to the public restroom, slept in there but no damage was done. A key pad lock has been added to the restroom door. The new gardener is ready to start planting. Commissioner Bryan stated that a citizen made a complaint to him regarding the white bags seen behind building #2 at Forgotten Trails and that the bags cause an eyesore.

**CWW Railroad:** The person did move their trench from the right of way. The mobile home on the right of way has been moved. Dickinson and the railroad owner are discussing grants.

**Executive Director's Report:** The proposed lease for the childcare facility is in the same format used for Tucannon Development. The lease includes language stating that if the building is left vacant it will become property of the Port.

**Childcare Facility:** Bette Lou spoke on behalf of the Dayton Chamber of Commerce regarding the need for the community to have a childcare facility.

**Discussion:** A discussion among the Commissioners was held regarding the proposed bare land lease, the childcare facility and the location at Blue Mountain Station. A lease was not being presented. Commissioner Crowe asked if they should proceed or decide later regarding the childcare facility. Commissioner Watts agreed the community should have a workshop for more information but does not feel the Port should proceed. Commissioner Bryan stated no further action by the Port should be taken on the topic.

**Housing:** Catherine with Community Council requested to set another time to make a presentation for housing. The other hosts had to leave for other meetings.

**Broadband:** The design firm is drafting a design and compiling a list of materials that are essential and will need to begin ordering materials as soon as possible

Elise Severe made a public comment regarding childcare.

**Approval of Vouchers:** Commissioners approved regular monthly vouchers in the amount of: \$58,566.80.

11560-11569	Payroll	15657.72	11585	Columbia County Treasurer	507.30
11570	Jennifer S Dickinson{O}	630.22	11586	Columbia iConnect	136.39
11571	A-1 Plumbing	596.20	11587	Dayton Chronicle	123.50
11572	Anderson Perry, Inc.	13,554.63	11588	Dayton Mercantile	12.52
11573	Armored Knights Locksmith	368.08	11589	Dingle's of Dayton	25.45
11574	Banner Bank - 1585	3,205.27	11590	Double T Construction	2,224.37
11575	Banner Bank - 1593	1,475.05	11591	Ferrellgas	1,368.05
11576	Banner Bank - GO Bond - 3946	2,380.98	11592	Jamestown Networks	188.62
11577	Banner Bank IB#2 - 1189	4,216.67	11593	LEAF	201.73
11578	Banner Bank BMS #2 Bond - 9342	2,440.84	11594	MBG Cleaning Services	1,480.00
11579	Basin Disposal Inc	75.80	11595	Pacific Power	1,918.76
11580	Basin Disposal of Walla Walla	119.76	11596	Senske	5.36
11581	Brewer's Bookkeeping & Payroll Services	1,200.00	11597	Total Comfort Solutions, LLC	496.44
11582	Cardmember Service	1,109.74	11598	US Linen & Uniform	108.46
11583	City Lumber	651.26	11599	Waitsburg Times	175.50
11584	City of Dayton	1,875.13	11600	Walla Walla County Treasurer	37.00

Chair Crowe adjourned the meeting at 6:57pm

  
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 Johnny Watts, Secretary