

**PORT OF COLUMBIA  
REQUEST FOR PROPOSAL FOR FIBER-TO-THE-PREMISE  
CULTURAL RESOURCES PLAN**

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**Background:**

The Port of Columbia (Project Owner) Touchet Valley Broadband Project extends fiber infrastructure approximately six miles along Hwy 12 west of Dayton. (Exhibit A).

Last mile fiber needs to be designed for construction to every premise within the project area. The last-mile component of this project is the aerial and underground (where poles are unavailable) construction of fiber to every premise in the project area. The system architecture foundation will be an open access colocation facility centrally homed in a port-owned building at 517 Cameron St, Dayton, WA 99328.

**Submission:**

**Proposals will be received by the Port of Columbia, located at 1 Port Way, Dayton, WA 99328 or by email to [jennie@portofcolumbia.org](mailto:jennie@portofcolumbia.org) until 12 p.m., March 3, 2023**, for Professional Services for the Public Works Board (PWB) Touchet Valley Broadband Project.

For more information, please email [jennie@portofcolumbia.org](mailto:jennie@portofcolumbia.org) or call 509-382-2577.

Please identify proposals on the outside of the envelope as:

**“PWB BROADBAND CONSTRUCTION PROFESSIONAL SERVICES- CULTURAL RESOURCES PLAN”**

**Statement of Need (Scope):**

This Request for Proposals (RFP) is intended to solicit proposals from professional archeological consultants to supply the Project Owner with a Cultural Resources Plan for the Project.

The services expected to be delivered as part of this procurement must include but are not limited to:

- Conduct a WISAARD review of the entire project
- Prepare a Monitoring Plan for the project that is informed by the WISAARD review

**Evaluation Criteria:**

Proposals will be evaluated on the following criteria:

- Key staff qualifications/experience
- Experience with Cultural Resources Plans and WISSARD review
- Quality of outline of project elements and proposed timeline for completion
- Ability to deliver the services as outlined in the statement of need
- An estimate of the total costs of the Project
- The proposed timeline

**Proposal Elements:**

Proposals must include submission of the following information:

- Company profile, including qualifications (background, experience, applicable business licenses)

- Company experience in performing similar services
- References for previous similar services
- Other information demonstrating the firm's capabilities and qualifications to perform the anticipated services
- Outline of project elements and timeline for completion of each
- An estimate of the total costs of the Project

**Contract:**

The Project Owner may negotiate a contract with the firm it determines the most qualified, but the Project Owner shall have no obligation to enter any such negotiations and, if it does so, the Project Owner reserves the right to terminate the negotiations without obligation and not execute a contract for the services.

**Proposal Terms and Conditions:**

Proposals must be in writing and address each of the elements outlined in the Request for Proposal (RFP). **Submittals should be mailed to 1 Port Way, Dayton, WA 99328 or emailed to [jennie@portofcolumbia.org](mailto:jennie@portofcolumbia.org) by March 3, 2023 at 12:00 PST.** Proposals received after that date shall be considered subject to the acceptance of a prior received proposal. Faxed submissions will not be accepted. All submissions become the property of the Project Owner and will not be returned. All conditions contained in this RFP are considered accepted by the Proposer in any proposal submitted. The proposal pricing will remain in effect for at least ninety (90) days after the date of submission. Proposers shall submit signed proposals on company letterhead. Proposals by a partnership should be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed in either case by the signature and title of the person signing. Proposals by corporations must be signed with the name of the corporation, followed by the signature and designation of the president, vice president, or person authorized to legally bind the corporation to a contract. By signing the Proposal, the signer acknowledges that they are authorized and duly bound to execute the document on behalf of the Proposer and that their signature is binding upon the Proposer.

The Project Owner reserves the right to request clarification of information submitted, and to request additional information to any submission. The Project Owner reserves the right to reject any and all proposals or to waive any irregularity. The Port of Columbia is an equal opportunity and affirmative action employer.

Small, Minority and women-owned firms are encouraged to submit proposals.

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**EXHIBIT A**  
**PROJECT LOCATION**

Public Works Board Broadband Application 2021  
Port of Columbia

This project will be located southwest of Dayton, WA in Columbia County. Dayton's zip code is 99328.  
The project is expected to be along Highway 12 and crossing the Touchet River.

A KMZ and shapefile of the proposed project can be found in the Google Drive file here:

<https://drive.google.com/drive/folders/1hJgHXTYIaLIKQVSkfRbSCOCWfW--6Ez?usp=sharing>

See below a map of the proposed area with the longitude/latitude of a few service locations.

