

REQUEST FOR PROPOSAL FOR FIBER-TO-THE-HOME DESIGN WORK

Background:

The Touchet Valley Broadband Project connects to port-owned fiber infrastructure serving Dayton, WA, and builds about 6 miles into the rural, underserved area of the county along the Highway 12 commercial corridor west of Dayton and includes the last mile construction to the homes and businesses along this corridor. Exhibit A shows the project location's approximate start and end points and the homes that the project is designed to serve. The Touchet Valley Broadband Project will be an extension of the Port of Columbia's Phase I Dayton Community Broadband Project. The dark fiber infrastructure will be in a "homerun" architecture and available for lease by ISPs to provide high-speed services to businesses and homes. The fiber will terminate in a port-owned colocation facility on the west side of Dayton.

Statement of Need (Scope):

This Request for Proposals (RFP) is intended to solicit proposals from fiber design firms to supply the Project Owner with a fiber-to-the-home design for the Project.

The services expected to be delivered as part of this procurement must include but are not limited to:

- Assist with right-of-way acquisition as required
- Aerial and underground design and construction drawings, including drops to each premise identified in the project boundaries
- Pole contact design, application and close-out process
- Survey of poles and the ability to provide the survey work to the pole owner(s), as requested through the pole permitting process
- Ability to interface with multiple municipalities and agencies to coordinate route requirements
- Assist in preparation of construction bid documents and participate in any pre-bid or pre-construction meeting
- Participation in the construction process if design concerns arise
- Review of as-builts
- Provide any documentation for permitting, as required

Evaluation Criteria:

Proposals will be evaluated on the following criteria:

- Key staff qualifications/experience
- Experience with broadband design, permitting, and construction in the Project Area or surrounding areas
- Quality of outline of project elements and proposed timeline for completion
- Ability to deliver the services as outlined in the statement of need
- An estimate of the total costs of the Project
- A timeline for the design of the Project, including but not limited to: preliminary design for review, bill of materials, list of addresses requiring underground drops, permitting, final design for bid documents

Proposal Elements:

Proposals must include submission of the following information:

- Company profile, including qualifications (background, experience, applicable business licenses)
- Company experience in performing similar services
- References for previous fiber design work, including project descriptions
- Other information demonstrating the firm's capabilities and qualifications to perform the anticipated services
- Outline of project elements and timeline for completion of each
- An estimate of the total costs of the Project

Contract:

The Project Owner may negotiate a contract with the firm it determines the most qualified, but the Project Owner shall have no obligation to enter any such negotiations and, if it does so, the Project Owner reserves the right to terminate the negotiations without obligation and not execute a contract for the services.

Proposal Terms and Conditions:

Proposals must be in writing and address each of the elements outlined in the Request for Proposal (RFP). **Submittals should be mailed to 1 Port Way, Dayton, WA 99328 or emailed to jennie@portofcolumbia.org by March 3, 2023 at 12:00 pm PST.** Proposals received after that date shall be considered subject to the acceptance of a prior received proposal. Faxed submissions will not be accepted. All submissions become property of the Project Owner and will not be returned. All conditions contained in this RFP are considered accepted by the Proposer in any proposal submitted. The proposal pricing will remain in effect for at least ninety (90) days after the date of submission. Proposers shall submit signed proposals on a company letterhead. Proposals by a partnership should be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed in either case by the signature and title of the person signing. Proposals by corporations must be signed with the name of the corporation, followed by the signature and designation of the president, vice president, or person authorized to legally bind the corporation to a contract. By signing the Proposal, the signer acknowledges that they are authorized and duly bound to execute the document on behalf of the Proposer and that their signature is binding upon the Proposer.

The Project Owner reserves the right to request clarification of information submitted, and to request additional information to any submission. The Project Owner reserves the right to reject any and all proposals or to waive any irregularity. The terms of any final contract will be established by negotiation.

The Project Owner is an equal-opportunity employer. This Project is being supported, in whole or in part, by federal award number CPFFN0145 awarded to State of Washington by the U.S. Department of the Treasury. This Project was awarded by the US Department of the Treasury. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of the Treasury. Grant funds are administered by the America Rescue Plan Act, Coronavirus Capital Projects Funds, Washington State Public Works Board.

EXHIBIT A
PROJECT LOCATION

Public Works Board Broadband Application 2021
Port of Columbia

This project will be located southwest of Dayton, WA in Columbia County. Dayton's zip code is 99328. The project is expected to be along Highway 12 and crossing the Touchet River.

A KMZ and shapefile of the proposed project can be found in the Google Drive file here:

<https://drive.google.com/drive/folders/1hJgHXTYIaLIKQVSkfRbSCOCWfW--6Ez?usp=sharing>

See below a map of the proposed area with the longitude/latitude of a few service locations.

