

Port of Columbia
Regular Monthly Meeting Minutes
March 8, 2023

Chair Bryan opened the meeting at 5:01pm. Pledge of Allegiance was recited.

Present: Commissioners Bryan and Crowe, Port Staff Jennie Dickinson & Tracy Clark, and 3 members of the public. Commissioner Watts attended via Zoom along with 11 members of the public.

Public Comment: Chair Bryan asked for any public comments. No comments were made.

Approval of Minutes: Commissioner Crowe moved to approve the minutes from the February 8th regular meeting, seconded by Bryan. Motion carried.

Finances: Monthly Budget Report & Approve Vouchers – Dickinson gave explanations on a couple of larger vouchers. Vouchers were approved. There were no questions or comments regarding the budget/expenses.

Election Materials from Auditor: Dickinson talked about the Filing Information for Elected Officials packet that was sent to the Commissioners for this meeting. Dickinson signed and returned the portion required by the auditor's office. The remainder of the packet was informational only.

Leases: There were no leases to discuss.

Rock Hill Industrial Park: Fiber trenching has taken place. Gravel was put down to help control the mud once the trench was refilled. Grading should take place this spring.

Lyons Ferry Marina: A draft of the pull through sites study has been submitted, with reference to the existing study. An additional lift station may be needed for those sites. Construction estimates have been given to Anderson Perry. The store and restaurant are now open with spring hours.

Blue Mountain Station: The Mainstem Malt application met the CERB requirements. Dickinson was asked to make a presentation at the March 16th meeting in Olympia. There is a cider business looking for space to produce cider from gleaned apples from around the valley. There are no open spaces currently large enough to house this business. Dickinson shared a video taken and aired by KAPP/KVEW TV for the businesses at Blue Mountain Station during the month of March.

CWW Railroad: More information will be shared during tonight's workshop meeting.

Community and Economic Development

Director's Report: Columbia Pulp is still working on the sale of the business. There will be a 100 year celebration for the Dayton school on April 20th. The Port made a flyer about the fiber construction starting along with the ISP's contact information and delivered them around town and posted some in key locations. Grant programs are coming available again for COVID relief. Walla Walla is hosting a Business Pitch Competition with \$100,000 first prize of grant money.

Housing Presentation Idea: Dickinson is proposing a presentation be made by a gentleman from Anacortes to the Port along with the City of Dayton explaining the steps they took to encourage new housing development.

Dayton Community Broadband: Phase 1 – Dickinson viewed some of the trenching around town being done for the underground fiber. It is looking good with no complaints so far. Zero dB has door hangers that will be placed on houses so they know work will be happening in their neighborhoods. Kara, with Petrichor, is reviewing all invoices prior to payment to make sure everything is correct. Legacy Power Systems was the only company to provide a bid for the Co-Location Facility. Since this is such a specialized project, one bid is allowed. Dickinson penned a letter explaining this situation. Commissioner Crowe moved to award Legacy Power Systems the bid, seconded by Bryan. Motion approved. A contract to start work is in progress.

Touchet Valley Broadband: Phase 2 – Anderson Perry is the staff’s recommendation for the Cultural Resources bid. Commissioner Crowe moved to approve, Bryan seconded. Motion approved. For the Design bid, Zero dB was the staff’s recommendation. Commissioner Crowe moved to approve, Bryan seconded. Motion approved.

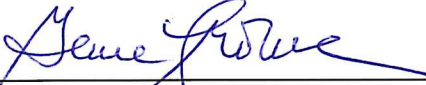
Rural Broadband Planning: Phase 3 – Moving into the next phase there will be a base map, infrastructure and digital survey needed. Surveys will need to sent to the county population, possibly by mail.

Final Comments: No comments.

Approval of Vouchers: Commissioners approved regular monthly vouchers in the amount of: \$286,463.75.

03/01/2023	12154-12163	Payroll	17,502.17	03/08/2023	12184	LEAF	201.73
03/08/2023	12164	Apollo Heating & Air Conditioning	956.09	03/08/2023	12185	MBG Cleaning Services	1,480.00
03/08/2023	12165	Artmil, Inc.	900.00	03/08/2023	12186	Mill Creek Mechanical	3,794.00
03/08/2023	12166	Banner Bank - 1585	3,205.27	03/08/2023	12187	Pacific Power	2,148.40
03/08/2023	12167	Banner Bank - 1593	1,475.05	03/08/2023	12188	PacificCorp	1,843.96
03/08/2023	12168	Banner Bank - GO Bond - 3946	2,380.98	03/08/2023	12189	Plus Delta After School Studios	5,000.00
03/08/2023	12169	Banner Bank IB#2 - 1189	4,216.67	03/08/2023	12190	Senske	71.38
03/08/2023	12170	Banner Bank BMS #2 Bond - 9342	2,440.84	03/08/2023	12191	State Auditor's Office	883.89
03/08/2023	12171	Basin Disposal Inc	73.62	03/08/2023	12192	Tell It Media	731.70
03/08/2023	12172	Basin Disposal of Walla Walla	120.77	03/08/2023	12193	Total Comfort Solutions, LLC	547.35
03/08/2023	12173	Boggs Ortuno PLLC	750.00	03/08/2023	12194	Touchet Valley Landscape	786.30
03/08/2023	12174	Brewer's Bookkeeping & Payroll Svc	1,300.00	03/08/2023	12195	US Linen & Uniform	119.02
03/08/2023	12175	Cardmember Service	1,386.96	03/08/2023	12196	Valley Wide Pasco Propane	479.91
03/08/2023	12176	City of Dayton	1,848.89	03/08/2023	12197	Walker	VOID
03/08/2023	12177	Columbia County Parks & Recreation	125.00	03/08/2023	12198	Walla Walla County Treasurer	37.00
03/08/2023	12178	Columbia County Treasurer	507.30	03/08/2023	12199	WBE Technologies LLC	49,989.74
03/08/2023	12179	Columbia iConnect	136.39	03/08/2023	12200	Zero dB Communications, LLC	177,228.17
03/08/2023	12180	Dayton Mercantile	370.31	03/08/2023	12201	Jennie Dickinson	260.34
03/08/2023	12181	Herres Enterprises, LLC	280.00	03/08/2023	12202	VOID - misprint	VOID
03/08/2023	12182	Jamestown Networks	198.24	03/08/2023	12203	Walker	567.05
03/08/2023	12183	Kelly Connect	64.51				

Chair Bryan adjourned the meeting at 5:45 pm.



 Gene Crowe, Secretary