

**Port of Columbia**  
Regular Monthly Meeting Minutes  
May 10, 2023

Chair Bryan opened the meeting at 5:00pm. Pledge of Allegiance was recited.

**Present:** Commissioners Bryan, and Crowe, Port Staff Jennie Dickinson & Tracy Clark, and 4 members of the public. Attending via Zoom were 4 members of the public. **Absent:** Commissioner Watts.

**Public Comment:** Chair Bryan asked for any public comments. A representative from All Saints Thrift Store thanked Dickinson for her assistance in garnering a grant from Sherwood Trust for them. Commissioner Crowe read an email from a community member against the sale of the railroad.

**Approval of Minutes:** Commissioner Crowe moved to approve the minutes from the April 12th regular meeting, seconded by Bryan. Motion carried.

**Finances: Monthly Budget Report & Approve Vouchers** – Dickinson explained a couple of larger invoices and talked about the pass through of All Saints Thrift Store grant money. Vouchers were approved. Dickinson pointed out the sale of the parcel to NW Grain Growers, the pass-through grant money, tax revenue and travel budget. The travel budget may need to be bumped back up post COVID. There were no questions or comments regarding the budget/expenses.

**Leases:** A new lease for Suite H at BMS was presented. Mast Year Cider Collective is set to occupy that space beginning June 1, 2023. The Commissioners signed said lease with no questions or comments.

**Consider Adoption of Procurement & Public Works Policy #8-2023:** Commissioner Crowe moved to adopt Policy #8-2023 as written, seconded by Bryan. Motion carried.

**Rock Hill Industrial Park:** ProLawn has begun weed control. The DOC has completed weed eating of the trail. Barker has been contacted about grading and graveling the parking lots. We are on their list and they are waiting for their schedule to open up.

**Lyons Ferry Marina:** The Dept of Health has conducted the annual Large Onsite Sewer System (LOSS) inspection. There were only minor changes needed. Overall it went very well. Hours have been extended at the restaurant for the summer season. There will be discussions about the pull-through sites at next month's commission meeting being held at the marina.

**Blue Mountain Station:** Weed control is also being conducted by Prolawn at BMS. Sweet Cheeks Bakeshop will be moving out as Mast Year Cider Collective moves into Suite H. There will be an onsite meeting with the Feasibility Study Consultants next week. There was interest from an outside group about coming to BMS, but since there is no natural gas there, it would not work for their business.

**CWW Railroad:** The siding sale has been finalized with NW Grain Growers. Dickinson met with the city regarding use of the railroad right of way for their new wastewater treatment plant sewer line.

### **Community and Economic Development**

**Director's Report:** Dickinson reported legal filings indicate that Columbia Pulp will likely go up for auction in June. The Wallula Packaging Corporation of America plant has been idled, laying off 400 people, but may resume operations later this year. Not sure what this means for the pulp industry.

**Dayton Community Broadband:** Phase 1 – Construction continues and things are going well. Columbia iConnect has signed their master lease. The server racks have been installed at the Colocation facility and Legacy is making good progress. Dayton Tractor asked for the fiber vault there to be moved and entry to their loading bay be repaired. Zero dB has completed this request.

**Touchet Valley Broadband:** Phase 2 – Design work is 90% complete on the TVBB project. A letter to all households along this stretch of broadband installation will be sent out, not just the underground waiver households, explaining the process of installation. Anderson Perry is coordinating with Zero dB on design due to the need to install a sewer line to the new treatment plant location in the near future. The ordering of vaults will take place now due to availability issues. Fall construction is hopeful.

**Rural Broadband Planning:** Phase 3 – Rapid Design meetings are continuing for the availability of broadband for the remainder of the county. Work continues on the Broadband Action Plan for Columbia County.

Final Comments: One community member in attendance made a comment against the sale of the railroad.

**Approval of Vouchers:** Commissioners approved regular monthly vouchers in the amount of: \$461,054.29.

05/01/2023	12260-12269	Payroll	17,268.15	05/10/2023	12288	Kelly Connect	32.83
05/10/2023	12270	Jennifer S Dickinson(O)	109.56	05/10/2023	12289	LEAF	230.90
05/10/2023	12271	All Saints Thrift Store	45,000.00	05/10/2023	12290	Maul Foster Alongi	25,210.61
05/10/2023	12272	Anderson Perry, Inc.	19,802.72	05/10/2023	12291	MBG Cleaning Services	1,480.00
05/10/2023	12273	Banner Bank - 1585	3,205.27	05/10/2023	12292	Mill Creek Mechanical	943.08
05/10/2023	12274	Banner Bank - 1593	1,475.05	05/10/2023	12293	Pacific Power	1,271.37
05/10/2023	12275	Banner Bank - GO Bond - 3946	2,431.59	05/10/2023	12294	PacificCorp	1,446.32
05/10/2023	12276	Banner Bank BMS #2 Bond - 9342	2,440.84	05/10/2023	12295	Prolawn LLC	7,886.10
05/10/2023	12277	Basin Disposal Inc	67.14	05/10/2023	12296	Roto Rooter	752.30
05/10/2023	12278	Basin Disposal of Walla Walla	119.25	05/10/2023	12297	Senske	142.76
05/10/2023	12279	Brewer's Bookkeeping & Payroll Srvs	1,300.00	05/10/2023	12298	Tell It Media	271.64
05/10/2023	12280	Cardmember Service	923.72	05/10/2023	12299	Touchet Valley Landscape	435.04
05/10/2023	12281	City Lumber	4.99	05/10/2023	12300	US Linen & Uniform	119.02
05/10/2023	12282	City of Dayton	1,848.89	05/10/2023	12301	Valley Wide Pasco Propane	7.70
05/10/2023	12283	Columbia County Treasurer's Office	7.00	05/10/2023	12302	Walla Walla Union Bulletin	360.00
05/10/2023	12284	Columbia iConnect	136.39	05/10/2023	12303	Washington State Penitentiary	264.28
05/10/2023	12285	Crown Paper & Janitorial Supply, Inc	85.48	05/10/2023	12304	Zero dB Communications, LLC	320,121.06
05/10/2023	12286	Dept of Retirement Systems	25.00	05/10/2023	12305	Dayton Chamber of Commerce	2,500.00
05/10/2023	12287	KAPP-KVEW	1,130.00	05/10/2023	12306	Jamestown Networks	198.24

Chair Bryan adjourned the meeting at 5:28 pm.

  
 Genie Crowe, Secretary